

2016-2017

Medical Assisting

Associate of Science

Cheryl Vineyard

Carolyn Vigil

Faculty Advisor/Program Director

Student Name

Academic Advisor

575.624.7199

Telephone Number

Student ID Number

Date

Advisor's Notes/Recommendations:

- The A.S. degree in Medical Assisting transfers into a Bachelor of Applied Science (BAAS) Degree program at ENMU.
- In order to improve student success probability and reduce unnecessary attrition, all students must take the University Skills Placement Test prior to entering the program.
- All lectures and corresponding labs must be taken simultaneously.
- Student must have an **ENMU Campus System** cumulative grade point average of 2.0 in order to meet graduation requirements.
- Submit a Graduation Application before the close of the semester preceding the expected completion date.

Program Requirements:

- **MANDATORY DRUG SCREENING** is required during the first week of the program and will be scheduled by the Division of Health faculty. Students must pass the mandatory drug screening to remain in the program. Students exhibiting signs of impaired clinical judgment related to suspected use of chemical substance, legal or otherwise, will be removed from the classroom, laboratory, or clinical setting immediately. Appeals can be made according to the process outlined in the Student Handbook
- A grade of "C" or better in each MDST class and an overall "C" average in all required courses must be achieved in order to graduate from the program.
- Students will be expected to meet health history, immunization, and background check requirements.
- Students pursuing an Associate of Science degree in Medical Assisting **must complete** the Medical Assisting Certificate of Completion requirements and the following courses:

	Grade	Sem.		Grade	Sem.		Grade	Sem.
Writeplacer	ENG 093		ENG 096			ENG 098L		
Math	--	--	MATH 094/095			MATH 097/098		

Note * Prerequisite/s required: See list below

Course Requirements			Credit Hours	Grade	Semester
MDST	201	Health and Nutrition	3 hrs.		
*MDST	203	Medical Office Management	3 hrs.		
OR					
MDST	225	Healthcare Human Resource Management	3 hrs.		
MDST	206	Pathophysiology for Allied Health	3 hrs.		
MDST	210	Complementary and Alternative Therapies	2 hrs.		
*MDST	211	Advanced Professional Development	1 hr.		
MDST	219	Issues in Family Violence	3 hrs.		
OR					
MDST	222	Cultural Diversity in Healthcare	3 hrs.		
COMM	101	Interpersonal Communication	3 hrs.		
PSY	101	Introductory Psychology	3 hrs.		
ELEC		Elective: MDST 119, MDST 120, MDST 123, MDST 209, MDST 219, MDST 222, MDST 225, MDST 262,	3 hrs.		

		MDST 268, MDST 291, MDST 293, PBE 113, SPAN 101, SPAN 102			
ELEC		*Elective (Choose from General Education Common Core)	3 hrs.		
		Total Hours Required for AS Degree	68.5 hrs.		

***Prerequisites:**

MDST 203 Medical Office Management

Prerequisite: MDST 104 and MDST 109 or permission of Program Director

MDST 211 Advanced Professional Development

Prerequisite: MDST 110, MDST 111L, MDST 112, MDST 201, and MDST 203

